



North Devon Council  
Brynsworthy Environment Centre  
Barnstaple  
North Devon EX31 3NP

K. Miles  
Chief Executive.

### **SPECIAL POLICY DEVELOPMENT COMMITTEE**

A special meeting of the Policy Development Committee will be held in the G107, 1st Floor, South West Institute Development Building, Petroc, Barnstaple - Petroc College on **THURSDAY, 29TH FEBRUARY, 2024 at 6.30 pm.**

**(NOTE: A location plan for Petroc is attached to the agenda front pages. There are also limited spaces to attend the meeting in person. Please check the Council's website for the latest information regarding the arrangements that are in place and the requirement to book a place 2 working days prior to the meeting. Taking part in meetings (northdevon.gov.uk).**

Members of the Policy Development Councillor L. Spear (Chair) Committee.

Councillors Bishop, Bulled, Bushell, Clayton, Hunt, Jones, P Leaver, Patrinos, Turton, Wilson and Worden.

### **AGENDA**

1. Apologies.
2. Items brought forward which in the opinion of the Chair should be considered by the meeting as a matter of urgency.
3. Declarations of Interest.

Please telephone the Corporate and Community Services team to prepare a form for your signature before the meeting. Interests must be re-declared when the item is called. A declaration of interest under the Code of Conduct will be a Disclosable Pecuniary Interest, an Other Registrable Interest or a Non-Registrable Interest. If the item directly relates to your interest you must declare the interest and leave the room for the item, save in the case of Other Registrable Interests or Non-Registrable Interests where you may first speak on the item as a member of the public if provision has been made for the public to speak. If the matter does not directly relate to your interest but still affects it then you must consider whether you are affected to a greater extent than most people and whether a reasonable person would consider your judgement to be clouded, if you are then you must leave the room for the item (although you may speak as a member of the public if provision has been made for the public to speak) or, if you are not, then you can declare the interest but still take part).

4. To agree the agenda between Part 'A' and Part 'B' (Confidential Restricted Information).

## **PART 'A'**

### **INTERNAL ITEMS**

5. **Water Quality. To consider the impact of water quality within the North Devon area.**
  - (a) The National Trust. Appendix A (attached). (Pages 7 - 8)
  - (b) Local Angling Journalist. Appendix B (attached). (Pages 9 - 12)
  - (c) Westcountry Rivers Trust. Appendix C (attached). (Pages 13 - 14)
  - (d) South West Water. Appendix D (attached). (Pages 15 - 22)
  - (e) North Devon Biosphere. Appendix E (to follow).
  - (f) The Environment Agency. Appendix F (attached). (Pages 23 - 28)
  - (g) Surfers Against Sewage. Appendix G (attached). (Pages 29 - 34)
  
6. **Proposed format of the meeting:**
  - 6:30PM:** The Chair of the Committee will open the meeting, run through the housekeeping items and introduce the group lead.
  
  - 6:40PM:** Councillor Jones as Group Lead will then outline the purpose of the special meeting and briefly explain why the subject is being scrutinised together with how the session will work.
  
  - 6:50PM:** The Group Lead through the Chair will allow follow up questions from the Committee members.
  
  - 7:40 PM:** Chair to suspend Standing Orders to allow opportunity for further public questions in addition to those already submitted.
  
  - 8:20PM:** Actions/next steps to be agreed by the Committee.
  
  - 8:30 PM:** Chair will formally close the meeting.

## **PART 'B' (CONFIDENTIAL RESTRICTED INFORMATION)**

Nil.

**If you have any enquiries about this agenda, please contact Corporate and Community Services, telephone 01271 388253**

21.02.24



## **North Devon Council protocol on recording/filming at Council meetings**

The Council is committed to openness and transparency in its decision-making. Recording is permitted at Council meetings that are open to the public. Members of the public that attend meetings must be aware that these meetings are open to the public and so therefore both individuals and the Council itself have the right to record the meeting. The Council understands that some members of the public attending its meetings may not wish to be filmed. The Chair of the meeting will make sure any request not to be filmed is respected.

The rules that the Council will apply are:

1. The recording must be overt (clearly visible to anyone at the meeting) and must not disrupt proceedings. The Council will put signs up at any meeting where we know recording is taking place.
2. The Chair of the meeting has absolute discretion to stop or suspend recording if, in their opinion, continuing to do so would prejudice proceedings at the meeting or if the person recording is in breach of these rules.
3. We will ask for recording to stop if the meeting goes into 'part B' where the public is excluded for confidentiality reasons. In such a case, the person recording should leave the room ensuring all recording equipment is switched off.
4. Any member of the public has the right not to be filmed. We ensure that agendas for, and signage at, Council meetings make it clear that recording can take place – anyone not wishing to be filmed must advise the Chair at the earliest opportunity to allow them to be directed to an area in the room where they will not be caught on camera. Subject to paragraphs 1, 2 and 3 above, audio recordings shall be permitted at all times during public meetings.
5. The recording should not be edited in a way that could lead to misinterpretation or misrepresentation of the proceedings or in a way that ridicules or shows a lack of respect for those in the recording. The Council would expect any recording in breach of these rules to be removed from public view.

### **Notes for guidance:**

Please contact either our Corporate and Community Services team or our Communications team in advance of the meeting you wish to record at so we can make all the necessary arrangements for you on the day.

For more information contact the Corporate and Community Services team on **01271 388253** or email [memberservices@northdevon.gov.uk](mailto:memberservices@northdevon.gov.uk) or the Communications Team on **01271 388278**, email [communications@northdevon.gov.uk](mailto:communications@northdevon.gov.uk).

Room G107 is located on the first floor of the South West Institute Development building at Petroc, Old Sticklepath Hill, Barnstaple, Devon EX31 2BQ. A lift is available to the first floor.

The following page shows a location plan of Petroc.

G Block on the plan indicates the South West Institute Development building.

### **Parking**

Point 5 on the plan indicates the short stay car park which is located adjacent to the South West Institute Development building which is free to park after 5.00 p.m.

### **Cycle Racks**

Covered cycle racks are located on the grassed area opposite Petroc's main reception, before the Lifestyle building.

### **Bus Routes**

Stops in **Sticklepath Hill** (East bound) bus service 310  
Wrey Arms (West bound) bus services 5B, 21, 21A, 21C, 62C, 322, 386, 646, 815, 821, 903, 921

([Sticklepath, Barnstaple – Bus Times](#))

### **Fire evacuation procedures**

Fire evacuation procedures - Upon hearing a constant 2-tone alarm, please leave the building via your nearest marked fire exit and make your way to the nearest assembly point which is the short stay car park (Point 5 on the map). Lifts are not to be used. Please do not take time to pick up personal belongings and leave the building promptly.

